



Saanich Heritage Foundation

**AGENDA**  
**Tuesday, November 14, 2023, 5:30pm**  
**Saanich Municipal Hall, Committee Room #2**

<b>Item</b>	<b>Description</b>	<b>Lead</b>
1	Welcome, Assignment of Note Taker, Approve Agenda	All
2	Adoption of the October 10, 2023 Meeting Minutes	Chair
3	794 Burnside Road West - email for feedback	Matt Bourque (guest)
4	New Application for Heritage Registration - 203 Goward Road	Jennifer
5	Treasurer's Report - transition of funds from Rental Property Accounts to Saanich - invoices	Lauren
6	2022 House Grant - update - 1996 Ferndale Road (Window replacement), extension to end of August	Sheila
7	2023 House Grant - update - 762 Ralph Street (roof ventilation and exterior paint)	Liam
8	2024 House Grants - documentation update - mid year grant award - emergency repairs	Jennifer
9	Plaques - 931 Woodhall Drive (designated Apr 2024) - Ordering of new plaques	Jennifer
10	Electronic Records, Rental Property Records	Jen/Sheila
11	Social Media Update	Jennifer
12	Website Creation	Jennifer
13	Director Insurance Renewal	Jennifer
14	2024 Director re-applications, AGM, Board positions	Jennifer
15	Xmas Party	All

**To ensure there is a quorum, please let the President know if you cannot attend the meeting.**